



Ellerslie School

EST 1877

"To be the best we can be."



School Expectations 2024 Information for the Community

The Common School Expectations outline the behaviours and positive citizenship expected from all students at Ellerslie School.

These expectations apply to students at all times while they are under the supervision of the School. Students are under the supervision of the School while:

- (a) present at School during an official school day.**
- (b) representing the School at any time whether it be in sport, cultural events or any other school activities.**
- (c) on a school trip whether or not a parent or guardian is also present.**
- It may also include,**
- (d) on the way to and from School.**
- (e) at any time they are wearing School uniform outside the school.**
- (f) identifiable as a student of Ellerslie School (including online).**

Student Conduct

- At all times the students at Ellerslie School are to demonstrate the Ellerslie School Values - the 5Bs (Be Respectful, Be Kind, Be Responsible, Be Helpful, Be a Good Friend).

School Attendance

- Students are expected to be in their learning spaces by 8.50am.
- Students arriving after 8.50am need to go to the back desk in the office area to collect a late slip entry through the door between Rimu 1 and Rimu 2.
- Late slips are to be handed to the student's Guardian Teacher.
- Parents/caregivers are to contact the office before 9.00am if their child/ren are going to be absent. Details on this can be found in the school newsletter and website.

Before School

- Students should not be at school before 8.30am unless they are attending a school event / activity or before school care.
- Students may arrive at school via the front entrance or back gate.
- Students are welcome to be in their learning environments from 8.30am.
- Students can play on the centre courtyard down to the hard courts. This includes the junior and middle school playgrounds. This does **not** include the senior playground/sandpit area, acorn patch and the field behind the portacom.

- Students may use large balls, including basketball, soccer and rugby, on the hard courts.
- Students can only play with small balls (e.g. handballs) in the courtyard to ensure the main boulevard is kept safe and clear before 8.50am.
- Once a student has arrived at school they are required to remain on the school grounds unless attending a school event or are with a parent/caregiver.

After School

- All students need to have left the school grounds by 3.00pm each day, unless attending after school care, an event or club at school, or are being supervised by their parent/caregiver.
- If wet, students waiting at the front entrance for their parents move to the music room shelter area.
- For safety reasons, students are not to walk through the staff car park.
- All students may leave via the front or back gate.

Beginning and End of School routines - Karakia

- At the beginning of each day, after the student roll has been completed, each GG/Pod will complete the school karakia timatanga.
- At the end of the day, before the 2.45pm bell, each GG/Pod will complete the school karakia whakamutunga.
- Karakia - [here](#)

School Uniform

- At all times students will wear the proper school uniform (including hats) in accordance with the [Ellerslie School Uniform Guidelines](#). *A note must be provided to the student's Guardian Teacher if the student is unable to wear a correct uniform item.*
- School uniform hats are to be worn outside at all times during Terms 1 and 4. Students without a hat will be seated on the benches in front of the Pohutukawa Pod 1 windows during break times.
- All students should arrive and depart school in full school uniform.
- Students are only permitted to wear school uniform shoes, school PE shoes or barefeet outside.
- All students in Years 5-8 must wear school shoes to and from school unless an exemption is granted by the Principal.
- All students are required to wear closed-toe shoes when at STEAM.

PE/Team Sport Days

- Students are permitted to arrive or leave school in PE uniform if attending a school sporting event (e.g. zone days, school athletics).

Year 5&6

- Students can wear their Ellerslie PE uniform to and from school on the day they have PE/Team Sport.
- If wearing Ellerslie PE uniform, they must wear plain black shoes or black sandals to and from school.
- Students may only wear non-black sports shoes during PE/Team sport. The rest of the time students are required to wear plain black shoes or black sandals.
- House t-shirts can be worn for PE/Team sport, but not to and from school.

Year 7&8

- Students may arrive in PE uniform if PE/Team Sport is during the first block of the day.
- Students must change at break time into their full school uniform after PE/Team Sport.
- Students may leave in PE uniform if their PE session is during the last block of the day.
- If wearing Ellerslie PE uniform, students must wear plain black shoes or black sandals to and from school.
- Students may only wear non-black sports shoes during PE/Team sport. The rest of the time students are required to wear plain black shoes or black sandals.

Hair and Grooming

- Regardless of gender, all hair longer than shoulder length must be tied back or up.
- Students may wear blue/navy hair ties - no embellishments.
- Make up or coloured nail polish is not permitted to be worn at school.
- Watches and simple ear studs are the only jewellery permitted unless permission has been granted by the school due to cultural and religious significance.
- The polo shirt is intended to be worn untucked.
- Track pants are not to be worn on the grass field.
- No heels higher than 3cm (for safety reasons).

Out of Bounds

- Students are not permitted in any of the 'out of bounds' areas during break times. These include:
 - Inside any learning spaces unless being supervised by an adult.
 - Staff and Administration car park.
 - On the stairs, landings and behind the main 24 classroom building.
 - Around the back of the administration building, Rimu Pod and Te Manawa.
 - Along the school driveway, past the yellow line.
 - At the front of the school.
 - In and behind the caretaker's and storage sheds.

CelPhones

- All student mobile phones need to be turned off and put away when students arrive onsite.
- All student mobile phones can only be turned on once they have left the school site.
- All student mobile phones will be handed into pod or guardian group phone bags by 8.50am.
- Mobile phones may be confiscated if they are used by students on site during the school day and parents will be contacted.
- Students with a Smart Watch may only use the watch (time) function during school hours.

Use of Devices

- All students and parents/caregivers will sign the Cyber Safety Agreements, including the Student Internet User Agreement, the Parent/Guardian Permission and the BYOD Agreement for students in Years 5-8.
- Devices are only to be used to support student learning during school hours.
- Devices can only be used in the presence of a member of staff or adult volunteer.
- Devices are not to be used during break times, unless as part of a supervised club or activity.

Bikes, Skateboards and Scooters

- Students are permitted to ride their bikes, skateboards or scooters to and from school.
- A Permission for Riding to School form must be signed by the student and parent/caregiver before riding a bicycle, skateboard or scooter to and from school.
- All rules and guidance in the agreement must be adhered to at all times. These include:
 - A helmet must be worn at all times while riding cycle/scooter/skateboard.
 - All cycles and scooters are to be walked:
 - across the traffic lights.
 - along the footpath from the traffic lights to the school gates.
 - through the school.
 - over the Ellerslie overbridge - including the ramp.
 - along the footpaths through the Ellerslie Village.
 - All cycles/scooters/skateboards are to be stored in approved school racks and locked during the school day.

School Property

- At all times students need to take care of and respect all school property, this includes ensuring all litter is placed in the appropriate bins.
- Students are not to damage any school property including books and stationery.
- Students are not to damage exercise books in any way. This includes drawing or graffiti that is unrelated to the learning task.
- Damage, accidental or otherwise, to buildings, furniture, windows, equipment or any other school property must be reported immediately to a teacher.

Personal Property

- Students are asked to keep their personal items at home.
- Any personal items that do come to school, such as sports equipment or personal stationery items, are the responsibility of the child.

Food and Drink

- Students are encouraged to bring healthy food options for morning tea and lunch. And are encouraged to only drink water at school.
- Students are not permitted to:
 - ❖ consume any type of energy or fizzy drinks while at school or when representing the school, off site.
 - ❖ chew gum or sweets while at school or when representing the school, off site.
 - ❖ buy food/drink or have food/drink purchased for them when off site on an official school excursion or event unless it has been authorised by the school.
 - ❖ share any food items with other students, unless it has been authorised by the school.
- Shared morning tea or lunches, during school hours, are not permitted unless it is an official event (e.g. cultural festival) that has been authorised by the school.